

**MINUTES  
CITY OF AMES  
HISTORIC PRESERVATION COMMISSION**

Date: April 11, 2016	Kim Hanna, Chairperson	2016
	Jason Dietzenbach, Vice Chairperson	2018
Call to Order: 7:00 PM	*Matt Donovan	2017
	Roberta Vann	2017
Place: Ames City Hall Council Chambers	Peter Hallock	2018
	Lisa Hovis	2018
Adjournment: 7:33 PM	**Ted Grevstad-Nordbrock	2016
	[*Absent    **Arrived 7:03 PM]	

CALL TO ORDER: Kim Hanna, Chairperson, called the meeting to order at 7:00 PM

**APPROVAL OF AGENDA:**

MOTION: (Dietzenbach/Vann) to approve the Agenda for the meeting of April 11, 2016

*MOTION PASSED: (5-0)*

**APPROVAL OF THE MINUTES OF THE MEETING OF March 14, 2016:**

MOTION: (Vann/Hallock) to approve the Minutes of the meeting of March 14, 2016

*MOTION PASSED: (5-0)*

---

PUBLIC FORUM: There were no public comments.

---

**ELECTION OF OFFICERS**

Kim Hanna was nominated by Jason Dietzenbach to continue as Chairperson of the Historic Preservation Commission. Hanna accepted the nomination.

MOTION: (Dietzenbach/Hovis) to approve the nomination and election of Kim Hanna as Chairperson of the Historic Preservation Commission.

*MOTION PASSED: (5-0)*

Jason Dietzenbach was nominated by Kim Hanna to continue as Vice Chairperson of the Historic Preservation Commission. Dietzenbach accepted the nomination.

MOTION: (Hanna/Hovis) to approve the nomination and election of Jason Dietzenbach as Vice Chairperson of the Historic Preservation Commission.

*MOTION PASSED: (5-0)*

---

**CONSIDER FUNDING OF BROCHURES FOR A WALKING TOUR OF HISTORIC DOWNTOWN BUILDINGS**

Jason Dietzenbach provided an update regarding the brochures and the Walking Tour. Mr. Dietzenbach explained that this event is a joint venture with the Historic Preservation

Commission, the Ames Historical Society, and the Main Street Cultural District. The groups are working on the completion and placement of 21 total plaques with a goal date of May 28, 2016. Currently, they are working on the completion of the 12<sup>th</sup> and 13<sup>th</sup> plaques with the use of grant funds. The Walking Tour is to be a celebration of the plaques along with Main Street businesses and will coincide with the Ames Farmers Market. Mr. Dietzenbach presented the brochures to the group. Event details were discussed: where the tour begins, where maps will be located, and various activities along the way. Mr. Dietzenbach discussed the cost of the brochures and made a request for distribution of funds for educational purposes. The total cost has not been determined but is estimated at \$200-\$400, plus tax. An overview of the plaques was discussed. Kim Hanna asked about the availability of an electronic PDF of the brochure. Mr. Dietzenbach indicated that he is working with the Ames Historical Society to create a website. The trailheads at each end of the Main Street district were discussed, noting discussion from a previous Commission meeting which included Sharon Wirth. The details of the brochure and plaques were discussed. Ray Anderson was consulted by the group regarding the funding request for this fiscal year. Mr. Dietzenbach indicated a desire for the continuation of the historic plaque program and noted the historic research that is involved. Budgeting for the next fiscal year was discussed with regards to the historic plaque program. Sponsors for the brochure were noted. The quantity needed and expected demand was discussed. Brochures will be available at City Hall, the Chamber of Commerce, the library, the Ames Visitors Bureau, the Ames Historical Society, and various downtown businesses. Lisa Hovis noted her approval and how impressed she was with the outcome. Mr. Anderson explained distribution options per budgetary designation and balances and noted some budgetary constraints. Budget items and disbursement from current fiscal year funds were reviewed. Mr. Dietzenbach noted the availability of grants and indicated he would like to research said grants. Mr. Dietzenbach inquired about the rollover of leftover funds from this year's budget to next year. Mr. Anderson noted the Commission may request fund rollover, but it is not a guarantee.

MOTION: (Hallock/Vann) to approve funding (up to \$500) for Walking Tour brochures.

*MOTION PASSED: (6-0)*

---

COMMISSION COMMENTS: Kim Hanna asked Jason Dietzenbach to provide an update on securing speakers for upcoming Commission meetings. Suggestions included speakers from Iowa City, Des Moines and Omaha. Ted Grevstad-Nordbrock stated he would contact the Omaha group, as he has worked with it in the past. Content and subject matter of the speaker was discussed as well as how to approach different groups. Lisa Hovis stated she would contact the Iowa City group. Mr. Dietzenbach would contact the Des Moines group. The goal was noted to have speakers secured for either the May 9 or June 13 Commission meeting. Presentation structure and the start time of the speaker was discussed. The option of the meeting beginning at 6:00 PM and the speaker starting at 7:00 PM was mentioned. A special meeting was discussed to reach a quick decision if a speaker is secured for the May 9 meeting. The Greek area was discussed as a focus by Roberta Vann and a need for priorities regarding topic content was indicated when making a decision on a speaker. A deadline of April 20 was established for the delegated homework assignments. Emails relating to the status of securing speakers will be sent to staff.

---

STAFF COMMENTS: Ray Anderson reviewed the tentative agenda for the May 9 Commission meeting. The Preservation Iowa conference in September was noted.

---

MOTION TO ADJOURN:

MOTION: (Vann/Hallock) to adjourn the meeting.

*MOTION PASSED: (6-0)*

The meeting adjourned at 7:33 PM.



---

Kim Hanna, Chairperson  
Historic Preservation Commission



---

Kathy Lukacik, Recording Secretary  
Department of Planning & Housing