

**MINUTES
CITY OF AMES
HISTORIC PRESERVATION COMMISSION**

Date: August 9, 2021	Ted Grevstad-Nordbrock	2022
	Edith Hunter*	2023
Call to Order: 6:00PM	Barry Snell*	2023
Place: Council Chambers	Susan Minks	2024
	Angie Kolz	2024
Adjournment: 6:30PM.	Mary Jo Winder	2024
	Matt Oakley	2023
	[*Absent]	

CALL TO ORDER: Ted Grevstad-Nordbrock called the meeting to order at 6:00 PM.

APPROVAL OF AGENDA:

MOTION: (Oakley/Kolz) to approve the Agenda for the meeting of August 9, 2021.

MOTION PASSED: (5-0)

APPROVAL OF THE MINUTES OF THE MEETING OF JULY 12, 2021:

MOTION: (Minks/Kolz) to approve the Minutes of the meeting of July 12, 2021.

MOTION PASSED: (5-0)

PUBLIC FORUM: There were no public comments.

CONTINUED DISCUSSION OF AWARD CATEGORIES FOR THE ANNUAL HISTORIC PRESERVATION AWARD PROGRAM

Eloise Sahlstrom, City Planner, compiled language for review and editing of what was proposed at the last meeting.

Ted asked if there was any discussion. Ms. Winder said it looked good.

Ms. Sahlstrom said if they wanted to go with the new language, they would implement it in January. They could always take more time to think on it. Ted asked if they wanted to go with the award category titles. The Commission members all agreed they liked it.

MOTION: (Winder /Kolz) to adopt the changes for the revised award preservation award categories

MOTION PASSED: (5-0)

DISCUSSION OF APPLICATION FOR CERTIFIED LOCAL GOVERNMENT (CLG) GRANT TO CONDUCT AN INTENSIVE SURVEY OF CHAUTAUQUA RIDGEWOOD DISTRICT

Mary Jo Winder said that the copy of the application that was handed out before the meeting includes the most up to date info. Susan & Ms. Winder counted contributing and non-contributing homes in the district. She said there are 107 and 80 were contributing and 27 non-contributing.

Ted said this will give the students something to work with. Ted said he thought the number of contributing buildings was standard. It is largely an intact district.

Ms. Winder discussed the boundaries of the park being included. She said the original boundaries included the top part of the park, so it should be included in the boundary unless there is a reason in the historic context not to include it. The historical curvilinear pattern of the area will be important.

Ms. Winder discussed the various segments of the project. SHPO staff indicate that the project will span over a period of a year and 3 months. She said she put an estimate of how much time Commission members would contribute as well as Museum staff and Planning staff. SHPO staff are excited about the project and are excited about the idea of hiring students to do the work.

Ted said they asked about the photography and phones don't produce the quality that is needed. They asked about purchasing one digital camera. Meeting today was with SHPO and next step will be to submit the application. Due date for the draft application is August 14th and September 4th is the final deadline.

The application will go to Council on August 24th, 2021. Eloise emailed a copy of a previous Council Action Form for a grant, as an example of how Staff would submit the grant application for Council approval

City Purchasing has said that hiring independently wouldn't be a problem and that it might be best is if the students don't get paid throughout, but rather receive a stipend at the completion of the work, based on their hours.

Ted asked if they could stagger the stipend, so they could get money a few times.

Eloise said the City didn't want to have to consider them as employees. She said one of the big problems is the fiscal year and the budget.

Ray said he knows Council will want to know the numbers of anticipated hours and other info included in the grant application. Mary Jo said she would provide this information. Ray said he thinks they need to make a motion for CC to apply for the grant.

MOTION: (Winder/Minks) to recommend this to Council for approval on August 24th

MOTION PASSED: (5-0)

CONTINUED DISCUSSION OF EDUCATIONAL SESSION FOR DOWNTOWN PROPERTY AND BUSINESS OWNERS

Ted said he doesn't know that they have much to report that wasn't discussed at the last meeting. He said he confirmed with Steve Wilke-Shapiro that he would be interested in speaking. Discussed paying an honorarium of \$360. Ted said they had discussed having this meeting the week of September 8th. It has been recommended to contact the American Legion and to utilize the IOOF Building, as a good case study for the educational session. Ted indicated that he will need to contact the owner. Motion to move forward.

MOTION: (Oakley/Kolz) to pay honorarium for Wilke-Shapiro to perform the educational walk through.

MOTION PASSED: (5-0)

COMMISSION COMMENTS:

There were no comments.

STAFF COMMENTS

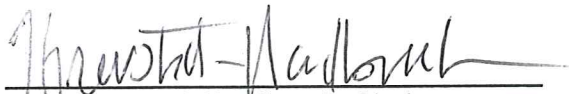
There were no comments.

MOTION TO ADJOURN:

MOTION: (Winder /Minks) to adjourn the meeting at 6:30PM.

MOTION PASSED: (5-0)

The meeting adjourned at 6:30PM.



Ted Grevstad-Nordbrock, Chairperson
Historic Preservation Commission



Laura Colebrooke, Recording Secretary
Department of Planning & Housing