



# CITY OF AMES BANNER APPLICATION

**Contact Name**

Phone

Organization Name

Address

City

State

Zip Code

E-mail

Name of Event

Start Date Requested\*\*

End Date Requested\*\*

Number of Poles Requested (if applicable)

Contractor's Name

Phone

\*\* January – June: 30-day displays allowed.  
 \*\* July – December: 14-day displays allowed.

Campustown

University Blvd – Lincoln Way to US30 \* †

Main Street – Overhead

South Duff

University Blvd – ISU Research Park †

Main Street – Bollard

Fifth Street

Downtown Poles

Main Street – East End

\* See Banner Policy for prioritization schedule  
 † ISU is the primary user

Additional Information

Please attach:

Sketch of banner design

An insurance certificate naming the City of Ames as an additional insured with comprehensive general liability limits in the amount of \$500,000 combined single limit shall be in full force and effect during the life of the permit.

Banner permits are subject to conditions outlined in the Street Banner Policy.

Applicant's Signature

Date

Please return completed application to: [grace.bandstra@cityofames.org](mailto:grace.bandstra@cityofames.org)

City Clerk's Office  
 City of Ames  
 515 Clark Street  
 Ames, IA 50010

**For Office Use Only****Documents Received**

Date: \_\_\_\_\_  
 \_\_\_ Completed Application  
 \_\_\_ Sketch  
 \_\_\_ OK w/ISU or AMS (If applicable)

**Insurance**

\_\_\_ Received \_\_\_\_\_  
 \_\_\_ Approved \_\_\_\_\_

**Follow Up**

\_\_\_ Application approved  
 \_\_\_ Dates penciled in on calendar  
 \_\_\_ Permits database updated  
  
 \_\_\_ Permit Letter prepared  
 \_\_\_ Letter copied and mailed  
  
 \_\_\_ Sent Email to Nelson Electric  
 \_\_\_ Website Updated

**City Council Meeting**

\_\_\_ Request deviates from requirements  
 \_\_\_ Added to Agenda \_\_\_\_\_  
 \_\_\_ City Council Approved

Permit Number \_\_\_\_\_

**Special Conditions:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Application Denial Reasons:**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
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