

**SUMMARY OF MINUTES OF THE MEETING OF THE AMES AREA
METROPOLITAN PLANNING ORGANIZATION (AAMPO) TRANSPORTATION
POLICY COMMITTEE AND REGULAR MEETING OF THE AMES CITY COUNCIL**

AMES, IOWA

SEPTEMBER 12, 2023

The Ames Area Metropolitan Planning Organization (AAMPO) Transportation Policy Committee meeting was called to order by Ames Mayor and voting member John Haila at 5:59 p.m. on the 12th day of September, 2023. Other voting members present were: Bronwyn Beatty-Hansen, City of Ames; Gloria Betcher, City of Ames, Tim Gartin, City of Ames; Rachel Junck, City of Ames; Anita Rollins, City of Ames; Jian Janes, Ames Transit Agency Representative; and Bill Zinnel, Boone County Board of Supervisors.

CONSENT AGENDA: Moved by Betcher, seconded by Janes, to approve the consent agenda.

1. Motion approving appointment of Ames Public Works Director John Joiner to the Statewide Urban Design Specifications (SUDAS) Board of Directors
2. Motion approving Transit Safety Targets
3. RESOLUTION NO. 23-471 certifying project shown in the Iowa Clean Air Attainment (ICAAP) Grant Application conforms to the AAMPO's regional transportation planning process

Roll Call Vote: 8-0. Motions/Resolutions declared carried/adopted, signed by the Mayor, and hereby made a portion of these Minutes.

AMES URBAN AREA BOUNDARY: Transportation Planner Kyle Thompson presented the Committee Action Form.

Moved by Janes, seconded by Corrieri, to adopt RESOLUTION NO. 23-472 approving preliminary Ames Urban Area Boundary.

Roll Call Vote on Resolution: 8-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these minutes.

HEARING ON AMENDMENT TO THE FFY 2023-2026 TRANSPORTATION IMPROVEMENT PROGRAM (TIP): Planner Thompson noted no comments from the public had been received during the comment period.

The Public Hearing was opened and closed by Mayor Haila when no one came forward to speak.

Moved by Corrieri, seconded by Janes, to approve amendment to the FFY 2023-2026 Transportation Improvement Program.

Vote on Motion: 8-0. Motion declared carried unanimously.

POLICY COMMITTEE COMMENTS: None.

ADJOURNMENT: Moved by Junck, seconded by Corrieri, to adjourn the meeting at 6:12 p.m.

Vote on Motion: 8-0. Motion declared carried unanimously.

**SUMMARY OF MINUTES OF THE REGULAR MEETING OF THE AMES CITY
COUNCIL**

AMES, IOWA

SEPTEMBER 12, 2023

The Regular Meeting of the Ames City Council was called to order by Mayor John Haila at 6:15 p.m. on the 12th day of September, 2023, in the City Council Chambers in City Hall, 515 Clark Avenue, pursuant to law. Present were Council Members Bronwyn Beatty-Hansen, Gloria Betcher, Amber Corrieri, Tim Gartin, Rachel Junck, and Anita Rollins. Appointed, but not yet confirmed, *Ex officio* Jeff Clark was also present.

PROCLAMATION FOR “AMES ART MONTH,” SEPTEMBER 2023: Heather Johnson, Octagon Arts Center Director, accepted the proclamation and highlighted the link between the arts and strong communities.

CONSENT AGENDA: Moved by Corrieri, seconded by Gartin, to approve the consent agenda less Items No. 10 and 11.

1. Motion approving payment of claims
2. Motion approving Minutes of Regular Meeting on August 22, 2023
3. Motion approving Report of Change Orders for period August 16-31, 2023
4. Motion approving Civil Service Candidates
5. Motion approving new Special Class C Retail Alcohol License – Potter’s Shoppe & Eatery, 330 5th Street, Pending Favorable Iowa Department of Inspections, Appeals & Licensing and Fire Inspection
6. Motion approving new Special Class C Retail Alcohol License –The Recipe, 412 Burnett Avenue, Pending Favorable Iowa Department of Inspections, Appeals & Licensing
7. Motion approving new 5-Day (September 13 – September 17, 2023) Special Class C Retail Alcohol License – Apres Bar Co., 1930 East 13th Street
8. Motion approving the renewal of the following Beer Permits, Wine Permits, and Liquor Licenses:
 - a. Class E Liquor License – Kum & Go #0217, 3111 S. Duff Avenue
 - b. Class C Liquor License with Catering Privilege – Hy-Vee #1 Clubroom, 3800 West Lincoln Way
 - c. Class B Liquor License with Outdoor Service – The Love Club, 4625 Reliable Street
 - d. Class C Beer Permit – Dollar General Store #22303, 3407 Lincoln Way
 - e. Class C Liquor License with Outdoor Service – AJ’s Ultra Lounge, 2401 Chamberlain Street
9. Request from Ames High School Homecoming Parade on September 25, 2023:
 - a. Motion approving Blanket Temporary Obstruction Permit
 - b. RESOLUTION NO. 23-473 approving closure of City Parking Lot MM, southern three aisles of City Parking Lot M, from 5:30 p.m. to 7:15 p.m. for parade staging

- c. RESOLUTION NO. 23-474 approving closure of Pearle Avenue, Burnett Avenue, Kellogg Avenue, and Clark Avenue (all from Main Street to 5th Street), Main Street from Pearle Avenue to Duff Avenue, and 5th Street from Grand Avenue to Clark Avenue, from 5:30 p.m. to approximately 7:45 p.m.
- d. RESOLUTION NO. 23-475 approving 219 metered parking spaces along the parade route from 1:00 p.m. to 8:00 p.m. and waiver of fees
- e. RESOLUTION NO. 23-476 approving waiver of parking meter fees and enforcement from 4:00 p.m. to 6:00 p.m. for 26 metered parking spaces in Lot N
- ~~10. Requests from The Mucky Duck for Anniversary Party on September 16, 2023:~~
 - ~~a. RESOLUTION NO. 23-477 approving the suspension of parking regulations along the south side of Crystal Street from 110 Crystal Street to Opal Drive from 2:00 p.m. to 11:00 p.m. on September 16th~~
 - ~~b. Motion approving temporary extension for Outdoor Service area for The Mucky Duck, 3100 South Duff Avenue Pending Dram Shop Insurance~~
- ~~11. RESOLUTION NO. 23-478 approving appointment of *ex officio* student liaison to City Council~~
- 12. RESOLUTION NO. 23-479 setting September 26, 2023, as date of public hearing on the first amendment to the FY 2023/24 Adopted Budget
- 13. RESOLUTION NO. 23-480 approving request to waive enforcement of the prohibition of motorized vehicles in Ada Hayden Heritage Park for the Ames Triathlon on June 23, 2024
- 14. RESOLUTION NO. 23-481 approving Plat of Survey for 5517 and 5556 Arrasmith Trail
- 15. RESOLUTION NO. 23-482 awarding contract for Professional Consulting Services for the Development of Advanced Metering Infrastructure (AMI) to Power System Engineering, Inc., of Madison, Wisconsin, to conduct cost-of-service and rate design studies for the City's Electric Utility in the amount not to exceed \$109,365
- 16. Unit 7 Precipitator Enclosure
 - a. RESOLUTION NO. 23-483 waiving Purchasing Policies and Procedures and awarding a single-source contract
 - b. RESOLUTION NO. 23-484 awarding contract to Incorp Industries LLC, of Evansville, Indiana in the amount not to exceed \$64,500 (inclusive of sales tax)
- 17. RESOLUTION NO. 23-485 approving Change Order No. 2 with JEO Consulting Group, Inc., for costs associated with redesigning practices for the FY 2022/23 Story County Edge of Field Project in the amount of \$4,000
- 18. 2022/23 Main Street Paver Replacement Project
 - a. RESOLUTION NO. 23-486 approving Change Order No. 3, the balancing change order, a deduction in the amount of \$10,154
 - b. RESOLUTION NO. 23-492 accepting the project as completed by Con-Struct, Inc., of Ames, Iowa, in the amount of \$365,546.15
- 19. RESOLUTION NO. 23-487 accepting the 2021/2022 Shared Use Path System Expansion (South of Lincoln Way Path Expansion) as completed by Howrey Construction, Inc., of Rockwell City, Iowa, in the amount of \$213,840.81
- 20. RESOLUTION NO. 23-488 accepting the 2022/2023 Pavement Restoration – Slurry Seal Project as completed by Fort Dodge Asphalt Company, of Fort Dodge, Iowa, in the amount of \$195,375.50

21. RESOLUTION NO. 23-489 accepting the Airport Underground Electric Line Crossing Project as completed by Voltmer Inc., Decorah, Iowa, in the amount of \$217,375
 22. RESOLUTION NO. 23-490 accepting the Water Treatment Plant High Service Pump Variable Frequency Drive Project as completed by Electric Pump and Tool Service, of Des Moines, Iowa, in the amount of \$59,395
 23. RESOLUTION NO. 23-491 accepting completion of public improvements and releasing security for Aspen Business Park 3rd Addition (Tailwind/Quarters)
- Roll Call Vote: 6-0. Motions/Resolutions declared carried/adopted, signed by the Mayor, and hereby made a portion of these Minutes.

REQUESTS FROM THE MUCKY DUCK FOR ANNIVERSARY PARTY ON SEPTEMBER 16, 2023: Moved by Rollins, seconded by Betcher, to adopt RESOLUTION NO. 23-477 approving the suspension of parking regulations along the south side of Crystal Street from 110 Crystal Street to Opal Drive from 2:00 p.m. to 11:00 p.m. on September 16th.
Vote on Motion: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

Moved by Rollins, seconded by Betcher, to approve temporary extension for Outdoor Service area for The Mucky Duck, 3100 South Duff Avenue, Pending Dram Shop Insurance.
Vote on Motion: 6-0. Motion declared carried unanimously.

APPOINTMENT OF *EX-OFFICIO* STUDENT LIASON TO CITY COUNCIL: Moved by Beatty-Hansen, seconded by Junck, to adopt RESOLUTION NO. 23-478 approving appointment of *ex-officio* student liaison to City Council.
Vote on Motion: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these Minutes.

PUBLIC FORUM: Mayor Haila opened the Public Forum.

Richard Deyo, 505 8th Street Apt. #2, Ames, shared his concerns with the proposed standards for decorum.

Mayor Haila closed the Public Forum when no one else came forward to speak.

CITY MEETING STANDARDS FOR DECORUM: Assistant City Manager (ACM) Brian Phillips presented the Council Action Form (CAF).

Mayor Haila opened the Public Input.

Richard Deyo, 505 8th Street Apt. #2, Ames, shared he was opposed to the proposed standards for decorum.

Mayor Haila closed the Public Input when no one else came forward to speak.

Moved by Gartin, seconded by Rollins, to adopt RESOLUTION NO. 23-452 approving revised City Meeting Standards for Decorum.

Vote on Resolution: 6-0. Resolution declared adopted, signed by the Mayor, and hereby made a portion of these minutes.

PRELIMINARY PLAT FOR 4098 E 13TH STREET: Planner Justin Moore presented the CAF.

Mayor Haila opened the Public Input.

Jesse Rognes, 7481 US Highway 69, Des Moines, the developer of the project, shared he was confident in the budget and that approval from the Iowa Department of Natural Resources had been received.

Mayor Haila closed the Public Input when no one else came forward to speak.

Moved by Betcher, seconded by Gartin, to adopt RESOLUTION 23-493 approving Preliminary Plat for 4098 E 13th Street.

Vote on Resolution: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these minutes.

STAFF REPORT ON CAMPUS GARAGE REZONING: Planner Moore presented the Staff Report.

Mayor Haila opened the Public Input.

Eric Mathre, 102 N Hyland Avenue, Ames, shared this history of the property and business and his desire to be compliant with current zoning standards.

Mayor Haila closed Public Input when no one else came forward to speak.

Moved by Gartin, seconded by Corrieri, to proceed with Option Two-Initiate an Ames Plan 2040 Land Use amendment to Community Commercial is required along with the HOC rezoning request.

Vote on Motion: 1-5. Voting Aye: Gartin. Voting Nay: Beatty-Hansen, Betcher, Corrieri, Junck, and Rollins. Motion failed.

Moved by Beatty-Hansen, seconded by Junck, to proceed with Option Four-Determine a rezoning to Neighborhood Commercial for Expansion of a Non-Conforming Use and Site Improvements.

Vote on Motion: 6-0. Motion declared carried unanimously.

STAFF REPORT ON SHARED USE PATH AT AUBURN TRAIL: Mayor Haila opened and closed the Public Comment when no one came forward to speak.

Moved by Betcher, seconded by Junck, to grant the developer's request to amend the agreement allowing construction of the Shared Use Path to be delayed.

Vote on Motion: 6-0. Motion declared carried unanimously.

STAFF REPORT ON PAVING REQUIREMENT FOR CEDAR LANE RELATED TO ANSLEY DEVELOPMENT: Planning and Housing Director Kelly Diekmann presented the Staff Report.

Mayor Haila opened the Public Comment.

Steve and Anne Burgason, 3314 Cedar Lane, Ames, gave an update on the project and the circumstances leading to their request.

Mayor Haila closed the Public Comment who no one else came forward to speak.

Moved by Gartin, seconded by Corrieri, to pursue a new agreement for the City to assume half of the paving cost for the 700 feet of Cedar Lane, rather than the developer.

Vote on Motion: 2-4. Voting Aye: Corrieri, Gartin. Voting Nay: Beatty-Hansen, Betcher, Junck, and Rollins. Motion failed.

Moved by Betcher, seconded by Junck, to take no action at this time.

Vote on Motion: 4-2. Voting Aye: Beatty-Hansen, Betcher, Junck, and Rollins. Voting Nay: Corrieri and Gartin. Motion declared carried.

SOUTH SKUNK RIVER FLOOD PLAIN: Water and Pollution Control Director John Dunn presented the CAF.

Mayor Haila opened and closed Public Input when no one came forward to speak.

Moved by Betcher, seconded by Rollins, to adopt RESOLUTION NO. 23-494 approving the conceptual plan, subject to negotiation of acceptable terms and conditions, to acquire a portion of the Ryerson property for a future water well field and nutrient reduction credit in partnership with the USDA-NRCS, Iowa DNR, and Story County Conservation.

Vote on Resolution: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these minutes.

Moved by Rollins, seconded by Betcher, to adopt RESOLUTION NO. 23-495 approving the conceptual plan, subject to negotiation of acceptable terms and conditions, to acquire the C. G. Lee property for drinking water source protection and nutrient reduction credit in partnership with the Iowa Natural Heritage Foundation and Story County Conservation.

Vote on Resolution: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these minutes.

HEARING ON PROPOSAL TO VACATE EXISTING ELECTRIC UTILITY

EASEMENT AT 2214 LINCOLN WAY, LOCATED ON LOT 23, PARKERS ADDITION, AMES, IOWA: The Public Hearing was opened and closed by Mayor Haila when no one came forward to speak.

Moved by Betcher, seconded by Corrieri, to adopt RESOLUTION NO. 23-496 approving vacating Electric Utility Easement.

Vote on Resolution: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these minutes.

HEARING ON CYRIDE 2023 SHOP REHABILITATION PROJECT: The Public Hearing was opened and closed by Mayor Haila when no one came forward to speak.

Moved by Rollins, seconded by Betcher, to adopt RESOLUTION NO. 23-497 approving final plans and specifications and awarding contract to R.H. Grabau Construction, Inc., of Boone, Iowa, for the Base bid and Alternate 1, in the amount of \$390,165.

Vote on Resolution: 6-0. Resolution declared adopted unanimously, signed by the Mayor, and hereby made a portion of these minutes.

THIRD READING AND ADOPTION OF ORDINANCE NO. 4510 PROPERTY MAINTENANCE CODE: Moved by Betcher, seconded by Corrieri, to pass on third reading and adopt ORDINANCE NO. 4510 Property Maintenance Code.

Roll Call Vote: 5-1. Voting Aye: Beatty-Hansen, Betcher, Corrieri, Junck, and Rollins. Voting Nay: Gartin. Motion declared carried.

DISPOSITION OF COMMUNICATIONS TO COUNCIL: Mayor Haila stated that there were six items for consideration.

The first item was a letter from Mason Adams with Alliant Energy regarding the Prairie View Industrial Complex Substation Request.

Moved by Betcher, seconded by Rollins, to request a memo from staff.

Vote on Motion: 6-0. Motion declared carried unanimously.

A memo from Brian Phillips, ACM, Addressing the Arts Capital Request from Ames Writers Collective was considered next.

Moved by Rollins, seconded by Junck, to place the item on a future agenda.

Vote on Motion: 6-0. Motion declared carried unanimously.

Geoff Huff, Chief of Police, pertaining to Electric Vehicle Charging Station Parking Regulations.

Moved by Beatty-Hansen, seconded by Rollins, to place the item on a future agenda with options.

Vote on Motion: 6-0. Motion declared carried unanimously.

A memo from Chief of Police Geoff Huff, provided a Cyclone Welcome Weekend Recap.

Mayor Haila noted this item was for information only.

Jim Lovin and Larry Conley, the Scenic Valley Townhome Association Presidents, submitted a letter with a Pedestrian Warning Light Request.

Moved by Gartin, seconded by Beatty-Hansen, to request a memo from staff.

Vote on Motion: 6-0. Motion declared carried unanimously.

Next, Eric Eide, of Nyemaster Goode, P.C., submitted a letter requesting City Support for Cranford Building Renovation Historical Tax Credits.

Moved by Beatty-Hansen, seconded by Betcher, to pursue a Special Meeting of the Ames City Council to pass a resolution for City Support for Cranford Building Renovation Historical Tax Credits.

Vote on Motion: 6-0. Motion declared carried unanimously.

A report on Short-Term Housing Task Force Report and Recommendations from the Ames Chamber of Commerce & Economic Development was the final item to be considered.

Moved by Betcher, seconded by Junck, to request a memo from staff.

Vote on Motion: 6-0. Motion declared carried unanimously.

COUNCIL COMMENTS: The Mayor and Council Members reported on various meetings attended, upcoming meetings, community events, and items of interest.

CLOSED SESSION: Mayor Haila stated that City Attorney Mark Lambert had advised that a closed session was no longer necessary.

ADJOURNMENT: Moved by Betcher, seconded by Beatty-Hansen, to adjourn the meeting at 8:30 p.m.

Vote on Motion: 6-0. Motion declared carried unanimously.