



**COMMISSION ON THE ARTS**  
**July 1, 2024 to June 30, 2025 Calendar**

<b>2024</b>		
<b>July 29</b>	<b>5:00 p.m.</b>	<b>2023/24 ANNUAL GRANT FINAL REPORTS DUE</b> (Last Monday of July)
<b>July 29</b>	<b>5:00 p.m.</b>	<b>SPRING 2024 SPECIAL PROJECT GRANT FINAL REPORTS DUE</b> (Last Monday of July)
<b>Aug. 5</b>	<b>5:00 p.m.</b>	<b>COTA Meeting</b> Approve 2023/24 Annual & Spring 2024 Special Project Grant final reports Approve 2025/26 Annual Grant application and report forms Approve Spring 2025 Special Project Grant application and report forms
<b>Aug. 12</b>	<b>8:00 a.m.</b>	<b>2025/26 Annual Grant and Spring 2025 Special Project Grant Applications Available</b>
<b>Sept. 9</b> <i>*2<sup>nd</sup> Mon.*</i>	<b>5:00 p.m.</b>	<b>COTA Meeting</b> <b>Annual Grant and Spring Special Project Grant Workshop</b> <i>NOTE: Agencies are encouraged be represented at the workshop</i> <i>*Meeting must adjourn by 5:30 p.m.</i>
<b>Sept. 20</b>	<b>5:00 p.m.</b>	<b>SPRING 2025 SPECIAL PROJECT GRANT APPLICATIONS DUE</b>
<b>Oct. 7</b>	<b>5:00 p.m.</b>	<b>COTA Meeting</b> Spring 2025 Special Project Grant hearings
<b>Oct. 18</b>	<b>5:00 p.m.</b>	<b>2025/26 ANNUAL GRANT APPLICATIONS DUE</b>
<b>Nov. 4</b>	<b>5:00 p.m.</b>	<b>COTA Meeting</b> Annual Grant hearings Finalize Spring 2025 Special Project Grant recommendations



# COMMISSION ON THE ARTS

## July 1, 2024 to June 30, 2025 Calendar

2025		
Jan. 6	5:00 p.m.	<b>COTA Meeting</b> Finalize Annual Grant recommendations Commissioner paragraph assignments Identify Commissioners to present recommendations to City Council
Jan. 13	10:00 a.m.	Annual Grant Funding Recommendations Posted at City Hall
Jan. 13	5:00 p.m.	<b>PARAGRAPHS DUE (from Commissioners)</b>
Jan. 27	5:00 p.m.	<b>FALL 2024 SPECIAL PROJECT GRANT FINAL REPORTS DUE</b> (Last Monday of January)
Feb. 3	5:00 p.m.	<b>COTA Meeting</b> Approve COTA Calendar for the next fiscal year (post to website and email to agencies) Approve Fall 2024 Special Project Grant final reports Approve Fall 2025 Special Project Grant application and report forms
March 3	5:00 p.m.	<b>Fall 2025 Special Project Grant Applications Available</b>
April 7	5:00 p.m.	<b>COTA Meeting</b> <b>Fall 2025 Special Project Grant Workshop</b> <i>NOTE: Agencies must be represented at the workshop to receive funds</i> Selection of COTA Chair for the year
April 18	5:00 p.m.	<b>FALL 2025 SPECIAL PROJECT GRANT APPLICATIONS DUE</b>
May 5	5:00 p.m.	<b>COTA Meeting</b> Fall 2025 Special Project Grant Hearings
June 2	5:00 p.m.	<b>COTA Meeting</b> Finalize Fall 2025 Special Project Grant Recommendations
July 28	5:00 p.m.	<b>2024/25 ANNUAL GRANT FINAL REPORTS DUE</b> (Last Monday of July)
July 28	5:00 p.m.	<b>SPRING 2025 SPECIAL PROJECT GRANT FINAL REPORTS DUE</b> (Last Monday of July)

**Note: Any changes to meeting dates or deadlines  
will be announced as soon as possible.**