

NOTICE TO BIDDERS

City of Ames, Iowa Public Improvement Project for the Public Works Department

Notice is hereby given that sealed bids for the **2024/25 Airport Entryway Improvements**, shall be filed in the office of the City Clerk of the City of Ames, Iowa, prior to **2:00 PM local time on Wednesday, April 16, 2025** for work in accordance with the plans and specifications now on file in the office of the City Clerk. Bids will be publicly opened and read aloud at the above time in **Room 235**, City Hall, 515 Clark Avenue, Ames, Iowa.

The city manager shall announce the results of the bidding, together with recommendations thereon, to the City Council at its meeting to be held at **6:00 PM local time on Tuesday, April 22, 2025** in the Council Chambers in City Hall, 515 Clark Avenue, Ames, Iowa, at which time and place the City Council will hear objections to the proposed plans, specifications, and form of contract for said **2024/25 Airport Entryway Improvements**.

The plans and specifications are now on file in the office of the City Clerk. Copies thereof may be obtained at the office of the Public Works Department. One set of bidding documents for the above project is available without charge to prospective bidders, i.e. qualified general contractors. A \$25.00 fee will apply to additional sets and to bidding documents requested by other than prospective bidders as defined herein. The City of Ames Public Works Department is the only authorized source of bidding documents and proposal forms. Bidding documents and proposal forms obtained from any other source may have an incomplete set of documents. Bidders using bidding documents and/or proposal forms not obtained from the City of Ames Public Works Department are advised to contact the City of Ames Public Works Department to provide a contact name, mailing address, and phone number to enable receipt of necessary addenda. **Reproduction of these documents without the express permission of the City of Ames is prohibited.**

The general nature of the work on which bids are requested is: Entrance Road Paving Improvements to include pavement removal, 7" PCC Pavement for Entrance Road, 6" PCC Paving for Driveway Accesses, Subdrains, Storm Sewer Intakes and miscellaneous related work and appurtenances in accordance with the contract documents.

All bids shall be submitted to said City Clerk on or before the time set herein for the bid opening. Bids shall be made on the Proposal Form furnished by the City of Ames, in a **sealed and plainly marked envelope** indicating it is a bid in response to this notice.

Each bidder shall accompany its bid with bid security as defined in Code of Iowa Section 26.8 and as specified in the Instructions to Bidders.

The City of Ames reserves the right to defer acceptance of any bid for a period not to exceed thirty (30) days after receipt of bids, and no bid may be withdrawn during this period.

Each successful bidder shall be required to furnish a corporate surety bond in an amount equal to one hundred percent (100%) of its contract price. Said bond is to be issued by a responsible surety approved by the City Council, shall guarantee the faithful performance of the contract and the terms and conditions therein contained, shall guarantee the prompt payment of all material and labor, protect and save harmless the City from claims and damages of any kind caused by the operations of the contract, and shall guarantee the maintenance of the improvement in good repair for a period of **two (2) years** from and after completion and acceptance by the City. The guaranteed maintenance period shall be **four (4) years** for new paving.

Work shall commence as soon as possible after the award and approval of the contract and performance bond. The contractor shall have the choice to complete work within the calendar year 2025 or 2026. Once work commences it shall be actively constructed until it is completed. If the contractor elects to work in the calendar year 2025, work shall be completed no later than the designated contract completion date of August 1, 2025. If the contractor elects to work in the calendar year 2026, work shall be completed no later than the designated contract completion date of August 7, 2026. Should the contractor fail to complete the work by this specified date, liquidated damages of **\$1,000** per calendar day will be assessed.

The airport has a fly in breakfast scheduled for Saturday June 7, 2025. A subsequent event is planned at a similar time for the calendar year 2026, the date of the event is yet to be determined. For this event, the airport will need complete access in and out of the airport, along with access/availability of the interior granular parking areas between the existing entrance road area. The contractor shall be responsible for providing a safe construction site, preparation of the construction site for large gathering of people, providing any temporary granular surfacing needed, fencing off any stored materials and parking all equipment in the designated storage area. Depending on the contractors' operations and progression of work, additional barricades, signage, or snow fencing may be required to delineate the access route, separate construction and deter vehicles from driving into an active airfield operations area.

The contractor shall not include sales or use taxes in the bid. Pursuant to the Iowa Code and Iowa Administrative Code, the contractor will be authorized to purchase building materials that will be incorporated into real property on this project tax-free. Iowa Construction Sales Tax Exemption Certificates will be issued by the City, which will authorize suppliers of building materials to sell materials exempt from Iowa sales tax and any applicable local option sales tax and school infrastructure local option sales tax to the entity listed on the certificate. Upon award of the contract, the successful contractor will be required to provide their project information, and information for each subcontractor and supplier requiring exemption certificates.

The City does hereby reserve the right to reject any or all bids, to waive informalities, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City.

By virtue of statutory authority, preference will be given to products and provisions grown, and coal produced, within the State of Iowa, and to Iowa labor, to the extent lawfully required under Iowa statutes.

The City of Ames, Iowa, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d 4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of Secretary, Part 21, Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, or disability in consideration for an award.

This notice is given by order of the City Council of the City of Ames, Iowa.

John Haila, Mayor
Renee Hall, City Clerk